

DERRY AREA SCHOOL DISTRICT
982 N. CHESTNUT ST. EXT.
DERRY, PENNSYLVANIA 15627-7600
<http://dasd.us>

Sign In > Absence Management (Formerly AESOP) <https://frontlineeducation.com>

DATE: May 28, 2020
TO: SUBSTITUTE TEACHERS & SUBSTITUTE SCHOOL NURSES
FROM: Rachelle Snyder, Confidential Executive Secretary
FOR: Eric Curry, Superintendent
REFERENCE: **UNEMPLOYMENT BENEFITS**

On July 6, 1977, the Governor signed Act 22 into law. It became effective on January 1, 1978, and extends unemployment compensation benefits to certain employees of school districts.

Employees will be denied benefits during holidays and between terms if there is an understanding, whether written, oral or implied, between the employee and the school district that the employee is not permanently separated and will be eligible to return with the next school term.

Therefore, this letter is intended to assure you of the availability of your substitute position on a day-to-day basis when school opens for the 2020-2021 school term, and also assures us of your intent to return. Upon securing other employment, you may request your name to be removed from the substitute list.

NOTE: Please be advised that Absence Management (formerly AESOP), the Substitute Calling Service contracted by Derry Area School District, will attempt to contact you between the hours of 5:30 P.M. and 11:00 P.M., or 5:30 A.M. and 7:15 A.M (Secondary jobs) or 8:10 A.M. (Elementary jobs). You should make every effort to have your telephone answered during these hours. This policy will remain in effect until further notice.

Please sign and detach the form below and return it to Rachelle Snyder, Central Office, by June 12, 2020. If we do not hear from you by that date, we will assume you are unavailable to substitute and remove your name from our list.

DASD/rrs



DERRY AREA SCHOOL DISTRICT
982 N. Chestnut St. Ext.
Derry, Pennsylvania 15627-7600

- I **PLAN** to return to work as a substitute in Derry Area School District for the **2020-2021** school year.
- I **DO NOT PLAN** to return to work as a substitute in Derry Area School District for the **2020-2021** school year.

DATE ▲

TELEPHONE NUMBER ▲

PRINT NAME ▲

SIGNATURE ▲

ADDRESS ▲

PRINT EMAIL ADDRESS ▲

I hold an Emergency Permit

MY CERTIFICATION AREA(S) ▲

ADDITIONAL COMMENTS ▲

(Please detach & return this portion to Rachelle Snyder, Central Office, by June 12, 2020. Thank you!)